



Institute of Culinary Education

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NEW YORK | LOS ANGELES

**COVID-19
Exposure Prevention
Preparedness and Response Plan for New York Campus**

July 6, 2021 version 1

The Institute of Culinary Education takes the health and safety of our community members very seriously. In response to the ongoing pandemic and in order to return to full in-person instruction, we are implementing this updated COVID-19 Prevention Plan (“Plan”) for our Career students, Special Events and Recreational class guests, faculty and staff (“community members”).

ICE may modify this Plan when necessary to comply with applicable laws and guidance.

We expect and appreciate your compliance with the guidelines. Should a member of our community not comply, ICE may have to take disciplinary action or bar someone from our Campus. We hope this can be avoided.

1. COVID-19 QUESTIONS OR CONCERNS

It is our continued goal to ensure our community members are in a safe environment. If at any time a community member has a COVID-19 related question or concern, they should contact:

- Andrea Tutunjian at atutunjian@ice.edu or
- Richard Simpson at richard@ice.edu

2. DAILY HEALTH MONITORING

All community members should self-monitor their health before coming to campus each day.

The self-monitoring should consist of the following:

Check for COVID-19 symptoms. If a community member has an unexpected or worsening COVID-19 related symptom including any of the following, they should remain off Campus and contact Andrea Tutunjian or Richard Simpson: cough, shortness of breath, difficulty breathing, fever or chills, new loss of taste and/or smell, muscle or body aches, sore throat, fatigue, headache, congestion or runny nose, nausea or vomiting, or diarrhea.

3. FACE COVERINGS AND PHYSICAL DISTANCING

In accordance with the CDC and state and local public health authorities, but with one exception, ICE will no longer require fully vaccinated community members to wear a mask or physically distance while on campus unless required by state or local rule. The exception is that until further notice, we require Career students, faculty and staff, regardless of vaccination status, to continue to wear masks while in active Career kitchens and classrooms.

Please note, if you have been fully vaccinated and you want to be excused from our mask and distancing policy, you may be asked to provide proof of vaccination. If you are asked for proof of vaccination, this information will be maintained as confidential medical information by Human Resources and will be used as needed to manage our safety protocols including the use of masks, physical distancing and quarantine rules. If submitting proof of vaccination, please do not provide any additional medical information.

Fully vaccinated community members should make their own personal decision regarding whether to wear a mask and physically distance. Other community members should respect the decisions of others to wear masks and engage in physical distancing regardless of their vaccination status. We prohibit any form of retaliation based on mask use. Those who are not fully vaccinated (two weeks following their last dose) or who do not provide proof of vaccination if requested must continue to wear masks and maintain physical distancing to the extent possible.

If you are unvaccinated and cannot meet the mask requirements, please contact Andrea Tutunjian or Richard Simpson to see if an exception can be granted. Such requests will be handled on a case by case basis.

4. COVID-19 VACCINE POLICY

The CDC and public health authorities **strongly encourage** all individuals to receive COVID-19 vaccination if they are able. Community members should contact their healthcare providers regarding the vaccine if they have not already. According to the CDC, getting vaccinated against COVID-19 is the most effective way to protect yourself and others against COVID-19.

5. COVID-19 RELATED CONCERNS AND REQUESTS:

If at any time a community member has a COVID-19 health and/or safety related concern regarding their individual enrollment, attendance or employment, the workplace, COVID-19 policy questions, or potential COVID-19 policy breaches, they should immediately contact Andrea Tutunjian or Richard Simpson.

6. RETURN TO CAMPUS PROTOCOLS FOLLOWING COVID-19 INFECTION OR SYMPTOMS

The following guidelines will be used to determine when a community member can return to the campus following COVID-19 symptoms or a positive case.

A. Community members who have COVID-19 symptoms

Community members who have COVID-19 symptoms may return to campus upon receipt of a negative COVID-19 test result indicating the community member does not have COVID-19 or after a 10-day isolation period in accordance with the return to campus protocols for positive cases.

B. Community members who test positive for COVID-19

Community members who test positive for COVID-19 may return when:

- At least 10 days have passed since symptoms first appeared; **and**
- At least 24 hours have passed since last fever without the use of fever-reducing medications **and**
- Other symptoms have improved.

C. Community members with laboratory-confirmed COVID-19 (who never experienced symptoms)

Community members who tested positive for COVID-19 but never experienced symptoms may return when:

- At least 10 days have passed since the positive viral test for COVID-19; **and**
- They have not developed symptoms since their positive test.