

Coronavirus Relief Resources for US Business Owners

As of April 1, 2020

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Business Owner Coronavirus Relief Programs At A Glance

Economic Injury Disaster Loans (EIDL)

- Up to \$2 million in loan amount
- Up to 30 years maturity
- 2.75% for non profits
- 3.75% for small businesses
- Does require credit underwriting, collateral and personal guarantee
- Non-forgivable loan
- One time \$10,000 emergency grant at time of application available

Paycheck Protection Program (PPP) – up to \$350bn

- For small businesses, nonprofits, sole proprietors and independent contractors with up to 500 employees (with limited exceptions)
- Loan amount is the lesser of (a) \$10 million or (b) 2.5 x average monthly payroll + an EIDL
- Up to 2 years maturity at 0.5% interest rate
- No standard credit underwriting, collateral and personal guarantee
- Forgivable loans if you maintain payroll and wages; reduction in any forgiveness in relation to any reductions in payroll or wages
- **Meant to cover the next 8 weeks of allowable costs, but must maintain payroll levels and wages through June 30, 2020**

Loans For Larger Businesses – up to \$500bn

- A program with wide discretion given to the Secretary of the Treasury to determine businesses that are eligible for the benefit
- Program includes loans, guarantees or even investments
- Non-forgivable loans up to 5 years
- Terms, rates, and other criteria to be determined
- Maintain 90% of late-March payroll through September 30, 2020
- Limits on compensation above \$425,000, stock buybacks, dividends and capital distributions while the loan is outstanding plus 1 year
- Mid-size businesses 500 - 10,000 employees: rates up to 2% but also additional restrictions regarding collective bargaining and outsourced labor while the loan is outstanding plus 2 years
 - Additional requirement to remain neutral on union organizing efforts while the loan is outstanding

Tax Credits and Deferrals

- The federal tax return **filing and payment** deadlines are now July 15, 2020
- Existing SBA loan payments can be deferred for up to 6 months
- Delays of payment of Employer Payroll Taxes to 2021 and 2022
 - Taxpayers that had indebtedness forgiven under the PPP are excluded from this benefit
- Changes to Net Operating Loss Rules to use losses in 2019 and 2020 against past profits to claim refunds
- Increases to the amount of interest expense businesses may deduct from 30% to 50% for 2019 and 2020
- An employee retention tax credit of 50% up to \$10,000 per employee on wages paid 3/13-12/31/2020 for COVID-19 impacted businesses



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As of 3/31/2020. Rules and regulations are not yet finalized and subject to change.

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Phase III: Coronavirus Aid, Relief and Economic Security Act (the "CARES Act") 1/2

Below is a summary of key details related to business owner relief as part of "Phase III." Many details are yet to be finalized.

| Type: | Paycheck Protection Program "PPP" / Small Business Interruption Loans (i.e., forgivable loans related to COVID-19) | |
|------------------------|---|---|
| Eligibility | Businesses (including sole props & self-employed) & nonprofits and <ul style="list-style-type: none"> with fewer than 500 employees (subject to the exceptions for hospitality & franchise businesses); or that meet the Small Business Administration's ("SBA") industry-based "size standard" requirements for the applicable NAICS code (based either on number of employees or annual receipts) | Must have been " substantially affected by COVID-19 ," which is described as: <ul style="list-style-type: none"> supply chain disruptions staffing challenges; a decrease in sales or customers; or shuttered businesses |
| Loan Duration & Amount | With a maximum maturity of 10 years , the amount to be the lesser of (a) \$10 million or (b) 2.5 multiplied by the average monthly payroll payments by the applicant incurred during the 1 year period before the date on which the loan is made plus any Economic Injury Disaster Loans recently established that are to be refinanced . Note (b) above is different for newer companies or those with seasonal employees | |
| Allowable Use | <ul style="list-style-type: none"> Payroll support, including paid sick, medical, or family leave, and costs related to the continuation of group health care and retirement benefits during those periods of leave; Employee salaries (up to \$100k annual salary); Mortgage interest payments; | <ul style="list-style-type: none"> Rent (including rent under a lease agreement); Utilities; and Any other interest on debt obligations* that were originated before the covered period (excludes payment of principal) Refinance an existing Economic Injury Disaster Loan (<i>page 3</i>) |
| Loan Forgiveness | An eligible recipient shall be eligible for forgiveness of indebtedness in an amount equal to the cost of maintaining payroll continuity and other allowable costs* during the covered period (8 weeks from loan origination) compared to the previous year . The borrower shall submit to the lender an application, which shall include documentation verifying the number of full-time equivalent employees on payroll and the other costs included in "Allowable Use:" <ul style="list-style-type: none"> payroll tax filings reported to the Internal Revenue Service; | <ul style="list-style-type: none"> state income, payroll, and unemployment insurance filings; financial statements verifying payment on debt obligations incurred before the covered period; and any other necessary documentation to be determined The amount of any loan forgiveness will be reduced by any reductions in employee wages (in excess of 25% for any employee) or a reduction in the number of employees during the covered period through June 30, 2020 |
| Taxability | Canceled indebtedness under this section shall be excluded from gross income | |
| Other Terms | <ul style="list-style-type: none"> These loans are non-recourse, no personal guarantee required except if using the loans for purposes other than those allowed Final rates (which are not to exceed 4%), underwriting/documentation standards and other terms & conditions are to be determined These loans will be issued by SBA 7(a) lenders¹ | |



*While other interest expenses are listed in the allowable use section of the law, they are not mentioned in the forgivable loan provision

Phase III: Coronavirus Aid, Relief and Economic Security Act (the "CARES Act") 2/2

Below is a summary of key details related to business owner relief as part of "Phase III." Many details are yet to be finalized.

| Type: | Credit Support for Other Affected Businesses (other than Small Businesses) |
|--------------------------|---|
| Overview | <ul style="list-style-type: none"> The Secretary of the Treasury (the "Secretary") is given discretion to determine which businesses will be beneficiaries of the credit support but likely to include businesses that would otherwise not qualify for the Small Business Interruption Loans assistance (e.g., businesses with more than 500 employees) The Secretary will be authorized to make loans, guarantees and other investments (e.g., an equity stake or warrants) in support of eligible businesses as well as states and municipalities not to exceed \$500 billion An independent oversight committee will oversee the program |
| Loan Amount and Terms | Maturity not to exceed 5 years . The Secretary is given similar discretion on determining the terms related to rates, underwriting and other terms & conditions. These loans are not forgivable. |
| Compensation Limits | <p>Businesses that receive loans or guarantees under this provision will be required to agree to certain caps on compensation and severance payments for employees whose compensation exceeded \$425,000 in the 2019 calendar year. Employees with compensation exceeding \$425,000 will be capped at the 2019 levels and any severance pay is not to exceed twice the maximum compensation received in 2019.</p> <p>For officers or employees who earned more than \$3 million in 2019 annual salary, their compensation would be capped at \$3 million plus 50% of the amount exceeding \$3 million in 2019 (example an individual earned \$5 million in 2019 would be capped at \$3 million + 50% x (\$5 million - \$3 million) = \$4 million cap)</p> <p>These caps will be in place for the period while the loan is outstanding plus an additional 12 months</p> |
| Buybacks & Dividends | Companies may not conduct stock buybacks nor provide dividends nor capital distributions to investors while the loan is outstanding plus an additional 12 months |
| Employment Levels | Until September 30, 2020, companies are to maintain levels of employment as of March 24, 2020 to the extent that is practical and in no case is the company to reduce employment by more than 10% |
| For 500-10,000 employees | A carve out for medium sized businesses indicates loans should be made available with up to 2% APR |

Paycheck Protection Program Quick Guide: Payroll and Loan Forgiveness

****Forgivable loans are for 8 weeks from origination, but employment retention is through June 30, 2020****

Loan size the lesser of \$10m or 2.5x Average Monthly¹ Payroll + EIDL²

To calculate monthly payroll, include these...

For business owners with employees:

- salary, wage, commission, or similar compensation
- payment of cash tip or equivalent
- payment for vacation, parental, family, medical, or sick leave
- allowance for dismissal or separation
- payment required for the provisions of group health care benefits, including insurance premiums
- payment of any retirement benefit
- payment of state or local tax assessed on employee compensation

For independent contractors or sole proprietors:

- wage, commission, income, net earnings from self-employment, or similar compensation and that is in an amount that is not more than \$100,000 in one year, as pro-rated for the Covered Period

...and exclude these

- the portion of compensation of an individual employee in excess of an annual salary of \$100,000, as prorated for the Covered Period
- taxes for payroll, railroad retirement and income
- compensation of an employee whose principal place of residence is outside of the United States
- qualified sick and family leave wages for which a credit is allowed due to the Families First Coronavirus Response Act

- The **Covered Period** begins on February 15, 2020 and ends on June 30, 2020
- Apply no later than June 30, 2020

What can be forgiven?

Forgive these costs...

- payroll costs (*see left*)
- costs that were established before February 15, 2020
 - mortgage interest obligation
 - rent on a leasing agreement
 - utilities: electricity, gas, water, transportation, phone or internet
- additional wages paid to tipped employees
- *Note: any loan forgiveness is not to exceed the loan principal*

...for **8 Weeks** from loan origination

How could forgiveness be reduced? What if I re-hire?

Based on Employees...

Payroll (see left)

X

Average Monthly Full Time Equivalents (FTEs) for the 8 weeks

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Based on business type:

- Established: Average FTEs 2/15 - 6/30/2019
- New: Average FTEs 1/1 - 2/29/2020
- Seasonal: Average FTEs 2/15 - 6/30/2019

..and Based on Salaries

-

For any employee who did not earn during any pay period in 2019 wages at an annualized rate more than \$100,000, the amount of any reduction in wages that is **greater than 25%** compared to their most recent full quarter.

Reductions in employment or wages that occur between February 15, 2020, and April 26, 2020 shall not reduce forgiveness if by June 30, 2020 the borrower eliminates the reductions by re-hiring employees or restoring wages

Re-Hires



¹ The average monthly periods are as described in the "how could forgiveness be reduced" section except for established companies which is for the full year prior to the loan origination
² EIDL = Economic Injury Disaster Loan's outstanding balance that was originated from January 31, 2020 and that is being refinanced
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SBA Economic Injury Disaster Loan ("EIDL") Program

The EIDL program is a low interest, non-forgivable loan offered by the SBA and different than Phase III's PPP program.

| | |
|---|--|
| Can I get both an EIDL and a PPP loan? | Yes as long as they don't pay for the same expenses. Alternatively, an existing EIDL loan can be refinanced into a PPP loan. Exact details around these rules are to be provided. |
| Loan size: | Up to \$2,000,000 |
| Eligibility | Small businesses, including ESOPs, sole props, independent contractors and non-profits affected by the coronavirus all U.S. states and territories |
| Interest rate: | 2.75% for nonprofits 3.75% for small businesses |
| Term length: | Will vary, but up to 30 years |
| Usage: | Accounts payable, fixed debts, payroll, and other bills due to the virus |
| Emergency Grant | An emergency grant of \$10,000 can be provided even before loan approval if used to cover certain payroll, supply chain and other specified costs |
| What you'll need to provide | Supporting documentation could include the business's most recent tax returns, a personal financial statement and a schedule of liabilities that lists all your current debts. Loans less than \$200,000 do not require a personal guarantee |
| More information | https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources |
| How to apply | Apply directly to the SBA @ https://disasterloan.sba.gov/ela/ selecting Economic Injury as your reason. Alternatively, call SBA disaster assistance customer service center at 1-800-659-2955 (TTY: 1-800-877-8339) or e-mail disastercustomerservice@sba.gov . |
| Note | These loans are issued by the SBA directly and <i>not</i> UBS Financial Services Inc., its affiliates or other banks. |



Additional Relief Programs

| Program | Description |
|--|---|
| Income Tax Filing & Payment | <p>The federal tax return filing and payment deadlines are now July 15, 2020</p> <p>Check your state and local tax agencies as well as several states have aligned their deadlines</p> |
| State and Local Relief Programs | <p>Several local jurisdictions are supporting small businesses with loans, grants, or deferment of collection of taxes and fees. Forbes and Inc have evolving listings of local programs**</p> |
| B2B Transactions | <p>Check with your providers, as many B2B providers (companies, utilities, etc.) are providing discounts, deferral of payments and/or grants to small businesses</p> |
| "Phase II" Coronavirus Stimulus: Families First Coronavirus Response Act | <ul style="list-style-type: none"> • Tax credits for businesses with fewer than 500 employees to cover: <ul style="list-style-type: none"> – Two weeks of paid sick leave for employees who have been quarantined, have a sick family member, or have been affected by school closings – Up to three months of paid family and medical leave amounting to no less than two-thirds of regular pay for those employees listed above • The option for the Labor Department to exempt businesses with fewer than 50 employees from abiding by the paid leave mandate, if the Labor Department decides the new law could pose an existential threat to the company |
| "Phase III" Coronavirus Stimulus | <p>More than \$1 Trillion in spending, tax benefits, loans, and other aid to businesses; \$2 Trillion in overall relief</p> <p>Existing SBA loan payments can be deferred for up to 6 months</p> <p>Delays of payment of Employer Payroll Taxes</p> <ul style="list-style-type: none"> • Payroll taxes due to the IRS through the end of 2020 can be deferred with 50% of those deferred payments due by December 31, 2021 and the remaining 50% due by December 31, 2022 • Taxpayers that had indebtedness forgiven under the PPP are excluded from this benefit <p>Changes to Net Operating Loss Rules to use losses today against past profits to claim refunds</p> <ul style="list-style-type: none"> • The Act temporarily reverses changes to how net operating losses can be carried back. • Losses from 2018, 2019 and 2020 will be permitted to be carried back for up to five years (or forego the carryback and instead carry the loss forward) for 2019 and 2020 income <p>Increases to the amount of interest expense businesses may deduct from 30% to 50% for 2019 and 2020</p> <p>An employee retention tax credit of 50% up to \$10,000 per employee on wages paid 3/13-12/31/2020 for COVID-19 impacted businesses</p> |



* Sources: Congress.gov, US Treasury Department and Internal Revenue Service

**Content is deemed reliable, but not vetted or endorsed for accuracy by UBS.

Change Log since March 27

March 30th:

- Page 1 – Added a link to the SBA's size standard page for quick access. Added EIDL to the calculation of loan size. Clarified that allowable mortgage payments are for interest only and not principal. Added a footnote that indicates other debt obligation's interest are not mentioned in the forgivable loan provision
- Added Page 3
- Page 4 – Updates to EIDL to include getting an EIDL and a PPP loan as well as information on \$10,000 emergency grant. Loans less than \$200k no longer require a personal guarantee per Phase III. All states and territories of the US are now eligible.
- Page 5 – Addition of Employee Retention Tax Credit

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